

Account Manager -Account Department

(Male/Female) (1) Post

Job Description

- Lead and supervise the accounting team to ensure effective financial operations.
- Oversee financial transactions, reconciliations, and monthly/year-end closings.
- Prepare and review financial statements, management reports, and analysis.
- Ensure compliance with accounting standards, audit requirements, and IRD tax regulations.
- Manage and monitor departmental and company budgets, and identify cost-saving opportunities.
- Present clear financial insights and recommendations to management.
- Maintain proper documentation and internal controls.
- Collaborate across departments to support strategic and operational goals.
- Assist the Finance Director / CFO in forecasting and financial planning.
- Repot to Finance Director / CFO.
- Drive process improvement to enhance efficiency and accuracy.

Job Specification

- Bachelor's degree in Commerce , Accounting, Finance, or related field (CPA/ACCA preferred).
- Age must be above 30 years.
- Minimum 5 years of working experience as an accountant , with at least 2 years in a supervisory or managerial role.
- Strong knowledge of accounting standards procedures and policy, tax procedures, and reporting requirements.
- Proficiency in accounting software.
- Excellent analytical, communication, and leadership skills.
- Detail-oriented, reliable, and able to meet deadlines under pressure.

Benefit

- Meal & Transportation Allowance
- Organizational refreshment
- Learn new Skills on the job

Working Hours(9:00 AM to 5:00 PM)

Off Day (Saturday, Sunday & Public Holiday)

If you are interested in this position, please contact us at this email

(mpuadmin@mpu.com.mm)

before 22nd November 2025.